

The Master's Touch School of Music & Performing Arts, LLC
629 W. College St. Grapevine, TX. 76051 * 817-488-6903 * themasterstouchschool.com

Group Piano Classes
2016-2017 Policies & Procedure

1. Children should be dropped off no earlier than the specified class time.
2. Parent or guardian should be at the studio five minutes before the end of class for instructions
3. Parent should remind child of proper behavior in a small group setting. (Use your "inside" voice, be kind to the other students, listen when teacher is talking, etc.)
4. Classes are 50 minutes each week.
5. The cost is \$94.00 per month due on the 1st of each month. *A \$20.00 late fee will be assessed if tuition is paid after the 10th of the month.
6. Parents are responsible for paying the monthly tuition in full whether or not their child is present at all classes.
7. **An annual non-refundable registration fee of \$30.00 is due with the form below.** A Student is not enrolled unless the registration form is completed, signed and has the registration fee attached.
8. **All classes are planned, filled and scheduled on a 9 month basis (Sept-May).** *The first four weeks are offered as a grace period,* giving your child an opportunity to ensure the class is a good fit.
9. If class enrollment falls below 3 students you may be asked to move to another class during the school year.
10. A 30 day written notice is required to withdraw from a class. By signing the registration form, you are financially responsible for those 30 days.

Piano Class Days & Times:

Monday 5:05-5:55 (Kinder-3rd grade)

Tuesday 4:35-5:25 (Kinder-3rd grade)

Wednesday 4:40-5:30 (4th-6th grade)

Group Piano Class Registration Form

Please attach a \$30 non-refundable registration fee made payable to The Master's Touch.
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Child's Name: _____ **DOB:** _____ **Boy**___ **Girl**___

Parent's Name: _____ **Grade (Fall 2016):** _____

Address: _____ **(H) Phone:** _____

City: _____ **Zip:** _____ **(C) Phone:** _____

E-mail: _____

Class Day and Time requested: _____

Any additional information about your child we should know (food allergies etc.): _____

*I have read and understand the policies and procedures listed above. I agree to the terms described.

***Parent Signature:** _____ **Date:** _____

*By signing the above I agree to the Terms & Conditions set forth by The Master's Touch School of Music & Performing Arts LLC., as well as give permission to the use of any photos/videos taken by The Master's Touch only.