## The Master's Touch School of Music & Performing Arts, LLC 629 W. College St., Grapevine TX, 76051

817-488-6903

www.themasterstouchschool.com

## Music & Keyboard Explorers 3 to 5 yr olds

2016-2017 Policies & Procedures

- 1. Student's should have turned 3 years old by July 1, 2016.
- 2. Students should be dropped off no earlier than the specified class time.
- 3. <u>Students should be potty trained</u> and use the bathroom before class.
- 4. Students should come to class with their music folders each week.
- 5. Parent or caregiver should be at the studio five minutes before the end of class for pick up.
- 6. Class are 55 minutes each week and run from September –May culminating with an end of each semester performance.
- 7. Tuition is \$92.00 per month and is due on the 1st of the month.
- 8. A \$20 late fee will be assessed if tuition is paid after the 10th of the month.
- Parents are responsible for paying the full monthly tuition whether or not the student is present at all classes.
   \*A make-up class will be scheduled in October & November for the first semester and in February & April for second semester students to attend who have missed a class.
- 10. If the class does not hold due to low enrollment you may be contacted and asked to transfer to a different class than you are registering for.
- 11. A 30 day written notice is required to withdraw from a class. By signing the registration form, you are financially responsible for those 30 days.

## **Current Class Times & Days:**

Tues. 4:10-5:05 or Wed. 11:00-11:55

Please check if y	ou are Hexible and	can enroll in either	class
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## Music & Keyboard Explorers Registration Form

Please attach a \$30 non-refundable registration fee made payable to The Master's Touch. 629 W. College St. Grapevine, TX. 76051

Child's Name:	Age	Male	Female
Parent's Name:	DOB:		
Address:	(H) Phone		
City:Zip:	(C) Phone		
E-mail:			
Class Day and Time requested  Any additional information about your child we should			
Parent Signature:			

By signing the above I agree to the Terms & Conditions set forth by The Master's Touch School of Music & Performing Arts LLC. as well as give permission to the use of any photos/videos taken by The Master's Touch only.